

Structure of Content and Format of the Doctoral Thesis

Summary and Abstract

Format Summary/Abstract

- To be submitted (in the original language and in English) as a Word document on a USB-Stick
- If the original language of the thesis is English, it is also mandatory to add a summary in German on a USB-Stick and in the same document; the same applies in the opposite case
- Maximum of 1'500 characters including spaces (of the contents only, without the title and keywords)
- Saved as a Word document
- Font Arial or Times (12-point), single line spacing, flush left
- Margins 2.5 cm
- No superfluous text formatting, headers or footers, hyphenations, lines, tabs, line or page numbers.

Structure of Content Summary/Abstract

(in the relevant language, maximum of 1 DIN A4-page in each case)

<p style="text-align: center;">Vetsuisse Faculty University of Zurich ([Year])</p> <p style="text-align: center;">[First name Family name of the doctoral candidate]</p> <p style="text-align: center;">[Institution / Clinic and email contact for the institution office]</p> <p style="text-align: center;">[Title of the thesis]</p> <p style="text-align: center;">[Summary]</p> <p style="text-align: center;">[3-5 Keywords]</p>

One copy of all the different language versions of the summary must be printed, signed by the doctoral thesis supervisor and submitted with the thesis.

Text Layout, Fonts and Size Doctoral Thesis

- There are no regulations regarding the presentation of the text (line spacing, margin settings, etc.) or the positioning of illustrations
- Font Arial or Times (12-point), single line spacing, flush left, margins 2.5 cm.

Monograph (printed on both sides of the page=duplex)

- Title page of thesis (= page 1 without page number, see the sample title page)
- Page 2, blank page, without page number
- Table of contents (in tabular form, begins with page number 3)
- The pages of the thesis are numbered consecutively to the Annexes
- Summary in the original language of the thesis, and in English and/or German
- One or more main sections (with subsections if necessary), usually:
 - o Introduction
 - o Material and Methods
 - o Results
 - o Discussion
 - o References
 - o Annexes
- Acknowledgments (without page number)
- Curriculum Vitae/CV (without page number, unsigned and undated).

The relevant tables (with headings) and illustrations (with captions) are placed at the appropriate positions in the text, as in a textbook. The thesis includes page numbers and headers/footers as appropriate, but under no circumstances may the lines be numbered.

Bibliography

There are no regulations regarding the layout of the bibliography, but it should conform to a commonly used format (such as the author-year system).

Accepted Publication Manuscript (printed on both sides of the page=duplex)

- Title page of thesis (= page 1 without page number, see the sample title page)
- Page 2, blank page, without page number
- Table of contents (in tabular form, begins with page number 3)
- Summary in the original language of the thesis, and in English and/or German
- Printed copy of the manuscript accepted for publication or of the printed article, in the format of the relevant specialist periodical
- Annexes
- Acknowledgments (without page number)
- Curriculum vitae/CV (without page number, unsigned and undated).